

# GETTING READY FOR THE 2012 PSO SURVEY

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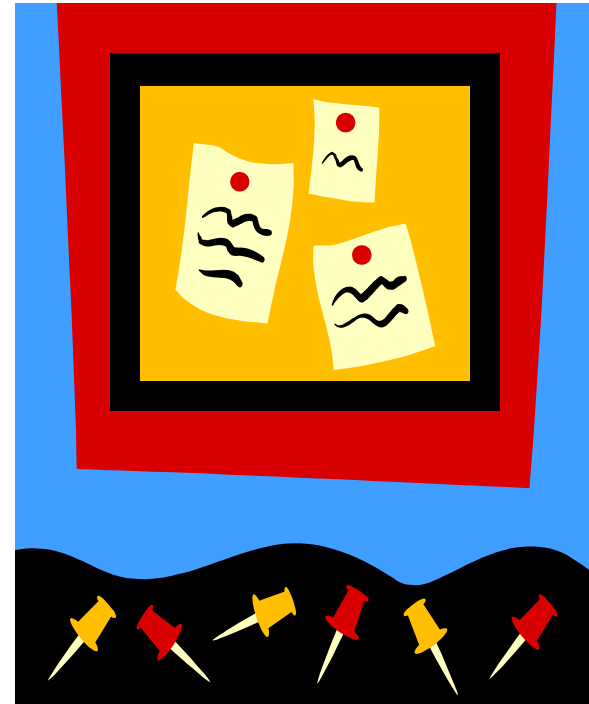
## One year prior to assigned PSO Survey participation:



- Inform student and family of upcoming PSO Survey
- Collect contact information for all students with an IEP who exit during that year (graduate, dropout, age-out)
- Remind staff of upcoming participation and determine who will administer Survey

# Tools to Announce PSO Survey - Students

- [Student Flyer](#) (English)
- [Student Flyer](#) (Spanish)
- [You Tube Video](#)



# Tools to Announce PSO Survey - Parents

- [Arizona's One Page Summary of PSO](#)
- [Parent Flyer](#) (English)
- [Parent Flyer](#) (Spanish)



# PSO Survey Tools for Schools

- Complete [list of PEAs](#) by required participation year
- [Arizona's One Page Summary of PSO](#)
- Sample Contact Information Form  
<http://www.azed.gov/special-education/special-projects/secondary-transition/>

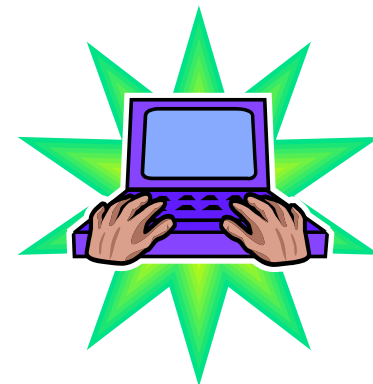


# Participation Year

- Request ADE Common Logon permissions as needed.
- Review Indicator 14 requirements, measurement, and definitions.
- Review exited student list generated by SAIS in PSO Survey application.
- Participate in *Essentials for Participation in the 2012 PSO Survey* webinar with a demonstration of the 2012 online application (beginning June 2012).
- Review the ADE/ESS revised PSO Survey Protocol.
- Provide training to staff who will conduct the PSO survey.

# ADE Common Logon PSO Survey Application Permission

- Multiple personnel can enter PSO data into the PSO Survey online application. The *PSO Survey Application* must be added to the staff person's ADE Common Logon access.
- To request that additional users be added to the ADE Common Logon (for the PSO Survey only), contact La'Thea Nevills via e-mail at [lathea.nevills@azed.gov](mailto:lathea.nevills@azed.gov) or by phone at (602) 542-3057.



# Indicator 14

Percent of youth who are no longer in secondary school, had IEPs in effect at the time they left school, and were:

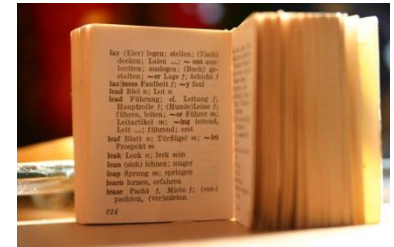
- **A.** enrolled in *higher education*;
- **B.** enrolled in *higher education or competitively employed*; or
- **C.** enrolled in *higher education or in some other postsecondary education or training or competitively employed or in some other employment*

***within one year of leaving high school.***



# Essential PSO Survey Terms

- Accurate understanding of federal definitions used in the PSO Survey is critical for data collection and analysis.
- PSO Definitions and Resources
  - Review [Arizona's PSO Glossary of Terms](#)
  - Webinar/PowerPoint presentations:
    - [\*Essentials for Participation in the 2012 PSO Survey\*](#)
    - ***2011 Arizona PSO Survey Results & Accessing Local PSO Data***



# How to View the Student List in the PSO Application Prior to July 2012

# ADE Common Logon access

<http://www.azed.gov/>



The screenshot shows the Arizona Department of Education (ADE) website. At the top left is the ADE logo with the text "Arizona Department of Education". To the right of the logo are font size controls "Font+ | Font-" and a search bar with a "SEARCH" button. Below the logo is a navigation menu with links: "HOME", "FIND A SCHOOL", "ALL PROGRAMS", "STAFF DIRECTORY", "CONTACT US", "FAQ", and "COMMON LOGON". A red arrow points to the "COMMON LOGON" link. Below the navigation menu is a large banner image of smiling graduates in caps and gowns. The word "STUDENTS" is overlaid on the banner in large white letters, and a "Click Here" button is to its right. At the bottom of the page is a footer with icons and text: "DEPARTMENT MENU", "UPCOMING EVENTS", and a URL "http://www.azed.gov/stu".

# ADE Common Logon Page

ARIZONA DEPARTMENT  
OF EDUCATION

COMMON LOGON

The gateway to secure data transactions and information

Username:

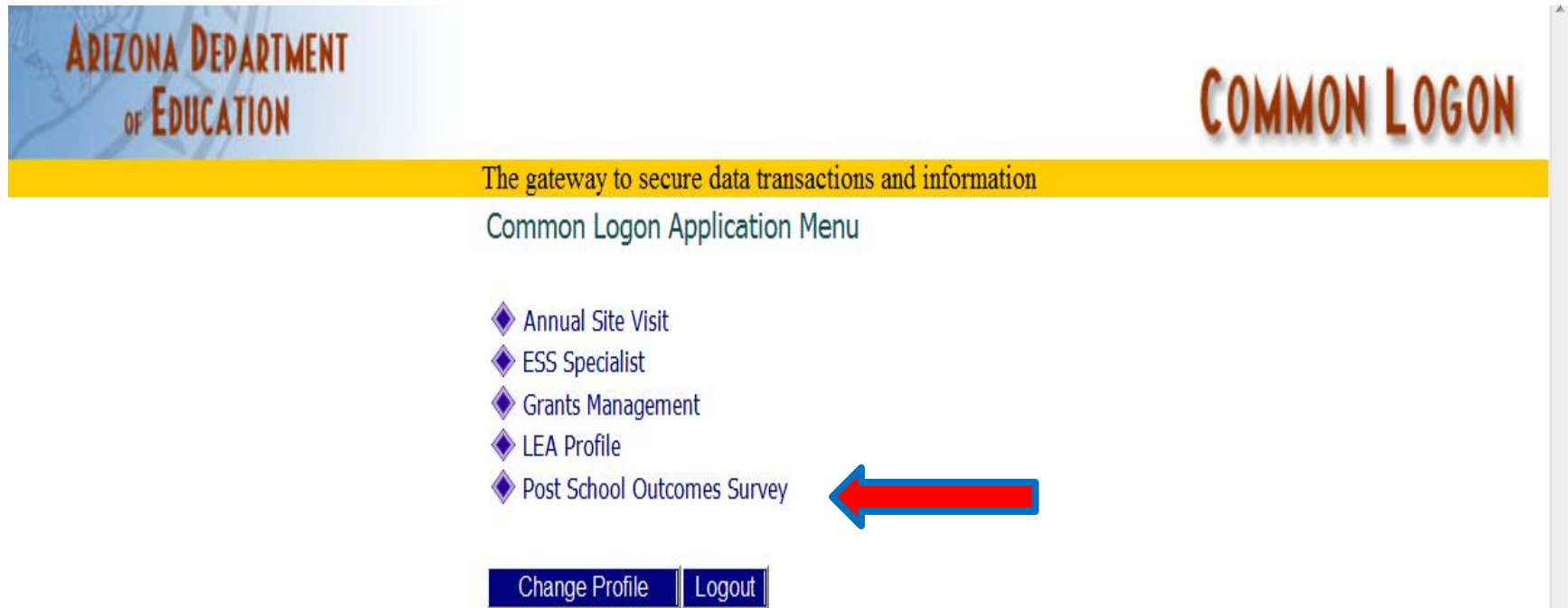
Password:

Continue >>

- Please note that our web pages have new functionality which will log you out and take you back to this page if your session remains idle for too long a period of time.
- We have changed our practices regarding passwords and user accounts. [Click here](#) for Current Password Process.
- If you have lost your password [Click here](#).
- To launch an application the user must have a valid username and password and must agree that, by using that username and password, they will abide by the [ADE Acceptable Use Policy](#).
- Any questions related to Common Logon account, please contact the ADE Support Center at (602) 542-7378 if you are in the Phoenix area. Outside the Phoenix area (866) 577-9636 or E-mail [enterprise@ade.az.gov](mailto:enterprise@ade.az.gov). Or [Click here](#) for more information.
- Check the [MIS Bulletin Board](#) for the latest news and information.

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# Look for the PSO Survey on the Common Logon Application Menu



# A Peek at the PSO Survey Application: Pre- and post-data collection periods

- See screenshot handouts

# Contact Information

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